

Measures in the Case of Delays or Suspensions of Railway/Bus Services

Doshisha University takes the following measures in the case of delays or suspensions of railway/bus services. Do not forget to obtain the delay certificate issued by the appropriate railway/bus company before coming to the campus (the following measures will not apply without the certificate).

Please also note that these measures only apply to your regular commuting route between your home and the university (the route indicated on your Certificate for Commuter Pass). If you have any concerns about the delay of railway/bus services due to delays or suspensions, contact the ILA office.

- If less than 15 minutes (30 minutes for the 2nd class exam only) have passed since the start of the exam, go to the examination room.
- If more than 15 minutes have passed, and you can prove that you would have been able to take the final exam had there been no railway/bus delay based on the delay time certified on the delay certificate issued by the railway/bus company (the time of arrival at the exam room minus the delay time is "If the arrival time at the examination classroom after subtracting the time of delay is "within the time of the start of the examination + the time allowed for tardiness (less than 15 minutes)"), the examination will be made available for a makeup exam. Please submit an application for a makeup exam to the ILA office within 3 days (excluding days when the office is closed) from the day following the day of the exam for the subject in question.
- Please note that many railway or bus companies have stopped issuing paper-based delay certificates, and that they are posted on the website of each company. When you apply for a makeup examination at the ILA office, please note that you need to print out and submit the delay certificate posted on the website along with the

request for makeup examination form.